



# NLCERA EMS Contract

## Quarterly Rural Fire Chiefs Meeting

### June 16, 2018

PFA Administering the NLCERA EMS Contract through IGAs  
with each Rural NLCERA EMS Fire Department/District:

Greetings NLCERA EMS Rural Fire Chiefs, designees and colleagues:

Please see the minutes from the Second Quarter - June 16, 2018 meeting. This meeting was held at Orville's Restaurant, 08:30 – 10:00.

Discussion Agenda Items:

- 1) Introductions and welcome
  - a. Lifeline helicopter joined us for this meeting – thank you for attending.
  - b. Dave Rowe, LC Radio Tech Comm, joined us – Thank you for attending.
  - c. Sign Roster ([See Appendix A](#))
- 2) Approve March 3, 2018 first quarter meeting [minutes](#)
  - a. Approved, no discussion
- 3) Administrative
  - a. NLCERA Rural Fire Departments/Districts
    - i. Changes in leadership, roles or governance relating to EMS?
      1. WFPD – Battalion Chief update
        - a. Chief Green advised Wellington now has one BC in place, and is in the process of hiring a second BC.
    - ii. ReadyOp testing, use and contact information changes?
      1. Bill advised the ReadyOp test would come next week.
      2. Please advise Bill if you do not receive a ReadyOp test notification.
  - b. PFA Updates
    - i. Introduction - PFA's new EMS Captain – Floyd Salazar
      1. Chief Waters advised of PFA's hiring an EMS Captain, Floyd Salazar, who comes from Aurora FD, and Anschutz as EMS Director.
      2. PFA is also hiring an internal EMS Captain rotational position to support the EMS Division.
      3. PFA will have a significantly improved ability to support EMS in PFA and the NLCERA.
    - ii. EMS Contract Renewal - status and amendments

1. EMS Contract has been renewed as of June 1, 2018 for 2018-2019, by PFA with UCH.
  2. [EMS Contract and amendments](#) will be available at the Fort Collins Purchasing Department link
- iii. Kevin - NLCERA EMS AHJ system model presentation
1. Chief Waters presented the different governance models of EMS services in the United States.
  2. The PFA and UCH model is an authority having jurisdiction (AHJ) over a private EMS Contractor.
  3. PFA awarded a contract for EMS services, per authority under Colorado Revised Statutes. UCH being a non-profit hospital based private ambulance service is the selected contractor for EMS services within the NLCERA by PFA. PFA administers the EMS Contract through Intergovernmental agreements (IGAs) which PFA has with the eight agencies that comprise the NLCERA: Rist Canyon, Wellington, Poudre Canyon, Livermore, Glacier View, Red Feather, Crystal Lakes, and LCSO-by LOA.
    - a. For Clarification: Chief Waters is the NLCERA EMS Contract Administrator for PFA.
      - i. All EMS Contract related communications that go through the PFA EMS Contract Coordinator are communicated to Chief Waters. All NLCERA EMS Contract decisions are approved or made by Chief Waters.
      - ii. All EMS Contract related communications from UCH to NLCERA Fire/EMS agencies must go through PFA EMS Contract Coordinator to ensure contract compliance.
      - iii. PFA requests all EMS Contract related communications from NLCERA Fire/EMS agencies to UCH go through PFA's EMS Contract Coordinator to ensure contract compliance.
- iv. Peer Support Presentation – Discussion/Decision
1. Bill presented the Regional Peer Support Team (PST) model being used by many police, fire and EMS departments along the Front Range of Colorado.
  2. The Colorado peer support programs are rooted in the 2005, Colorado Revised Statute (CRS) 13-90-107(m). The Peer Support CRS establishes confidentiality between peer support team members and peers seeking peer support assistance. There are numerous reasons listed where confidentiality is not protected. An example model of peer support guidelines was available for review at this meeting.
  3. Joanne Rupert is offering her support to form a peer support team within the six rural NLCERA departments. Joanne is a former emergency responder. She is offering to function as counseling clinician for the NLCERA departments who are not currently a part

of the PST network along the Front Range. Copies of contracts were distributed to each NLCERA department.

4. Joanne's list of services and potential costs were distributed to each department and person present.
  5. The next Peer Support Training Academy to train department members in peer support techniques and protocols is July 16-19, 2018. Following the July Academy, the next Peer Support Academy is January 28, 2019.
  6. Discussion about the value of peer support being supervised by a culturally competent counseling clinician. Most counseling providers do not understand responders issues.
  7. The PST model proposed for the Rural NLCERA, is initially for one person per agency to be selected (trusted, of high respect and character) to attend the next or future Peer Support Academy. This group will form the Rural NLCERA PST and support network, coordinated by Bill Salmon/Kevin Waters and supervised by Joanne Rupert
    - a. Question: Can departments select more than one peer support person per agency?
      - i. Answer: Possibly in the future, but Joanne can only manage one at this time per agency.
  8. Chief Green described how peer support works at WFPD. He expressed the PST as a high value for his responders. He is available for questions by any chief contemplating peer support for their department.
  9. Bill requested each Fire Chief review the documents and either contact Joanne directly, or contact PFA and we can schedule another meeting to have Joanne Rupert present to answer questions. Both Bill and Kevin expressed this is not a requirement, nor is it an all or nothing option. Some departments may choose to be a part of the Regional Peer Support Team, others may not. This peer support option was being brought as part of requests by NLCERA Chiefs at previous quarterly meetings.
- v. First Watch Online Compliance Utility (FW-OCU) – PFA data update
1. FW-OCU setup and programing is still in process.
  2. The FW-OCU is what UCH is providing as their NLCERA EMS response compliance reporting tool.
  3. PFA and UCH will be reconciling January, 2018 – July, 2018 data to establish the official 2018 compliance data. This will begin once the OCU is operational, which is expected by the end of June. Reconciliation will be completed by August 1, 2018.
- vi. EMS Contract Amendment #4, Remediation-Equivalency (R-E) is now part of the EMS Contract (See Attached Amendment and Evaluation Tool)
1. Chief Waters described the R-E process and how the final version, which is now a part of the EMS Contract through Amendment #4, was created in a collaborative effort with UCH.

- a. PFA has also constructed an evaluation tool which clearly indicates what must be a part of any submitted R-E for approval.
    - b. R-E allows UCH to focus research and planning toward identifying and implementing improvements in the NLCERA and WFPD zones where deficits per the EMS Contract exist.
    - c. PFA distributed both Amendment #4 and R-E Evaluation tool to each department.
  - vii. NLCERA fire representation within the CRISP group – Kevin
    - 1. Chief Waters is the PFA CRISP Admin and Steering representative for PFA and the NLCERA.
- c. UCHealth updates
  - i. Organizational Updates
    - 1. Organizational structure update
      - a. Nick advised that Pat Songer was no longer with UCH
        - i. Nick Nudell (Admin) and Dave Schmillen (Ops) are interims over UCH EMS until new director is named.
      - b. Nick Nolen – is now overseeing quality improvement at UCH EMS
      - c. Rob Collette – is now overseeing education for UCH EMS.
      - d. Ted Beckman – is now overseeing community paramedicine and outreach education.
      - e. Nick advised UCH will be moving to a program which will better restock their supplies for response (Operative IQ).
    - f. Unit ID updates
      - i. UCH is in the process of establishing unit ID numbers for ambulance and response vehicles. This should be out for distribution next week.
    - g. Radio ID updates
      - i. UCH now has LC-EMS on their radios
  - 2. Rendezvous Reimbursements
    - a. Nick and Vanessa update
      - i. They are working on reimbursements – on going
      - ii. PFA to keep rendezvous reimbursements on agenda until resolution.
  - 3. Mountain medicine support update –(March 3, 2018 Minutes - 3.iv.1.d.ii.1-3)
    - a. Discussion of grant funds (\$230,000) available to UCH for work within community paramedic program.
      - i. Provides some equipment at patient's homes
      - ii. Uses technology to monitor needs.
      - iii. Seeks to keep repeat EMS responses from happening
      - iv. Keep those served within community paramedicine.
    - b. Tom Forbes

- i. Question about Janice Waxelman's proposed clinic in the rural NLCERA.
- ii. Nick – a clinic is much more involved and outside the UCH EMS ambulance provider's scope.
- iii. UCH has other staff that are working and coordinating in this area.

#### 4. Dynamic Posting update

##### a. UCH Ambulances logging into and moving within PFA and NLCERA fire station areas.

- i. In the past UCH ambulances posted in five ambulance zones.
- ii. Now UCH posts in approximately 12 zones using PFA fire station areas.
- iii. If a response is in the rural NLCERA west of Livermore, any UCH ambulance that becomes available in or west of Livermore will be moved into Livermore's fire district. If another call happens in or west of Livermore's district, that ambulance will be recommended by CAD.
- iv. Joel – Advised UCH units can have access to Livermore station1, if needed to use facilities.

##### ii. First Watch Status Update

- 1. First Watch will be operational soon to help with response compliance validation.

##### iii. MARVLS update

- 1. Delays with IT technologies have caused delays.

##### iv. ESO update

- 1. ESO rollout has gone well at UCH
- 2. Follow-up patient info for training
  - a. UCH is dealing with HIPPA law issues for providing specific patient feedback. UCH can generalize by treatment scope, but information provided cannot lead back to identifying any patient.
  - b. UCH will share identified needs for improvement to NLCERA departments.
    - i. Vanessa requested for UCH to share positive patient care feedback as well.
  - c. Mark advised he was being told he had to submit his patient care charts for review.
    - i. Nick advised this was possibly a misunderstanding, and he will follow-up and advise Mark of his findings.

##### 3. Status regarding redesign of patient care forms

- a. Current status of patient forms redesign is still in process.
  - i. Goal to have all NLCERA departments using the same forms.

- b. Discussion about Rural NLCERA needing much guidance regarding patient charting. SOAP vs CHART.
        - i. Joel – advised the QRT meetings used to be where charting education happened. Need to follow-up to ensure still happening.
        - ii. Nick – UCH is building a charting review program with Dr. Tremblay.
        - iii. Mark – his department needs feedback.
      - c. Need a QA program for charting with VFD's.
    - v. 2018 – NLCERA and WFPD Annual Report status
      - 1. The combined NLCERA and WFPD 2018 Annual Report due date is September 1, 2018.
    - vi. UCHealth Grant request for reserve ambulance in WFPD – status
      - 1. Nick advised many competing entities for funds, and UCH is perceived as having ample funding.
  - d. NLCERA 2018 first quarter data
    - i. January 1 – May 31, 2018 response compliance data was handed out for all to review.
      - 1. This data will be reconciled with the FW-OCU and validated for compliance.
  - e. Larimer County LZ Map updates completed
    - i. This is the most accurate LZ map available (all sources compared and validated). Send future changes to Bill Salmon or Jim Montague. Jim or his staff will update the LZ map.
    - ii. LZ Map Posted at NLCERA Training and Resources webpage
      - 1. Gerry – Have LZ map changed to remove Red Feather Station 2.
      - 2. Bill to request Jim remove RFL Station 2
    - iii. Avenza App use – Geo coded maps.
      - 1. All reminded Avenza can use any geo coded map – many district and LZ maps available at the NLCERA Training and Resources page.

#### 4) Operations

- a. OEM - Lori Hodges (sent by email)
  - i. Mass Gathering Plan and Complexity Analysis – Discussion/Feedback
    - 1. Confirmed all received Lori's forwarded Mass Gathering and Complexity Analysis email.
    - 2. Please send any questions or comments to Lori. Trying to have any issues solved before signatures are sought.
- b. NLCERA Fire/EMS Agency updates No issues
  - i. Recognitions?
  - ii. Needed Improvements?
  - iii. How to improve?
  - iv. Communications?
    - 1. Frequencies and channel changes issues?
      - a. PFA working on coordinating within CRISP for better coordination.
    - 2. 800 Meg radio use within NLCERA – needs?

- a. 800 Meg – Radio ID and Mayday programming to units?
- b. Dave Rowe, Larimer County Radio Tech Comm, attended this meeting to give an update about 800 Meg radio programming. The radio mapping sheet was handed out and Dave described how the channels were laid out for use.
  - i. Items of note for follow-up and training:
    - 1. Zone A is VFD mapping – same for all VFD's
    - 2. All Law enforcement has Zone A (VFD's) loaded into their radios.
    - 3. Dave programs VFD radios once per year
      - a. If more is needed let him know
    - 4. Zone A channels with a "D" at the end are (simplex) direct (not trunked or repeated – line of sight)
    - 5. There are three scanning modes
      - a. Users can set scanning mode
      - b. Multi-systems scan can't set priority
      - c. Priority is set for Zone A – Channel 1 and 2 (priority is while scanning will return to 1 or 2 if traffic on those channels).
    - 6. Simplex button at Zone A - channel 16 (Stac-D)
      - a. Suggested to use as emergency channel for crews when radio isn't connecting to trunking system. (If IDLH or complex environment – Suggest command to have/assign radio monitoring of Channel 16 for emergency traffic).
    - 7. Air Resources – Life Line radio use
      - a. Stac-D used by FD's east of the mountains for LZ coordination.
      - b. Depend on coordination with dispatch for which channel LZ ground contact will be on
      - c. Dave advised the issues with tying up 800 Meg along the Front Range if a trunked channel is used has been solved. No longer an issue.
      - d. Lifeline does not have: Mutual Aid 1
        - i. Dave advised NCRCN has a new board, and may

authorize them to have it now.

- ii. Pilot – Jason to follow-up with this request by UCH to NCRCN.

8. Radio Programing Options: For VFD's to have voice-announcing channel selection, and off/on reset to Zone A, Channel 1, they need to request these programing needs to Dave. Dave advised there are many options, depending on the radios in use.
9. Emergency Button (orange button on top)
  - a. Deactivated on all VFD radios
  - b. Can be programed to activate to alert on conventional frequencies, off of the Killpecker Tower. So won't tie up dispatch consoles using LCMayday.
10. Dave advised there is a new Colorado State law to provide funding for installation of radio towers. Mountains are difficult to get approved (Example is: Killpecker tower)
11. First Net will not help in the mountains, but will on the plains.
12. Dave has 800 Meg radios available for VFD's if there is a need. Please only request the number needed through Kevin Johnston.
13. Radio ID's – VFD's will need to designate an ID for each radio for future radio programing. Suggested Example: Engine 1 Officer, Driver, FF (GVE1-O, GVE1-D, GVE1-FF1, GVE1-FF2). Others might be: Chief 1 (GVCh1) etc.
14. Suggest training about scanning and other features at an EMS training night by Dave's staff. VFD's to request radio programing and specific training from Dave directly.
15. Bill reminded everyone to allocate one person to take radio 101 ([Available on CoTrain](#)) from each department as their resource person who understands these radio systems.



- a. Dave teaches a Radio 101 for VFD's that is more focused understanding use and hands-on. VFD's coordinate directly with Dave for his class.

3. County paging system update

- a. Post meeting (Dave Rowe)
  - i. New system to augment old system is not in place yet. More as this develops.

c. Other issues?

5) Training:

- a. ART – CPR Protocol live moved to August 1, 2018 by Dr. Tremblay.
  - i. Classes taught at GVFPD in May, 2018 -
    - 1. Thank you to Vanessa and Kevin for coordinating all the work; many responders trained.
- b. UCH training deliveries to rural NLCERA
  - i. Not discussed due to time constraints (meeting at two hours).

6) Other Feedback, comments or issues?

7) Next meeting (Third Quarter Meeting, September 15, 2018):

Please contact Bill Salmon ([bsalmon@poudre-fire.org](mailto:bsalmon@poudre-fire.org)) or Kevin Waters ([kwaters@poudre-fire.org](mailto:kwaters@poudre-fire.org)) with any questions.

## Appendix – A

2018	NLCERA EMS Rural Fire Chiefs Meeting - June 16, 2018			
In Attendance	First and Last Name	Organization	Email	Phone #
	Lethia Betchel	WFPD	<a href="mailto:lbetchel@wfpd.org">lbetchel@wfpd.org</a>	
1	Hugh Collins	PCFPD	<a href="mailto:h.collins@gmail.com">h.collins@gmail.com</a>	970-881-2472
	Carol Dollard	RCVFD	<a href="mailto:chief@rcvfd.org">chief@rcvfd.org</a>	
	Michael Everett	PCFPD	<a href="mailto:michael.everett@scouting.org">michael.everett@scouting.org</a>	
2	Tom Forbes	RFLVFD	<a href="mailto:tfbike@hotmail.com">tfbike@hotmail.com</a>	281-838-5587
	Heath Fournier	GVVFD	<a href="mailto:gvfdchief02@gmail.com">gvfdchief02@gmail.com</a>	
3	Vanessa Fournier	GVVFD	<a href="mailto:gvfdchief1@gmail.com">gvfdchief1@gmail.com</a>	970-493-3353
4	Joel Funk	LFPD	<a href="mailto:joelfunk@hotmail.com">joelfunk@hotmail.com</a>	
5	Gary Green	WFPD	<a href="mailto:ggreen@wfpd.org">ggreen@wfpd.org</a>	970-418-0398
	Ron Hall-Estand	RCVFD	<a href="mailto:ronestand2006@yahoo.com">ronestand2006@yahoo.com</a>	
	Jim Herrington	LFPD	<a href="mailto:elbowcreek@gmail.com">elbowcreek@gmail.com</a>	
6	Dan Knox	GVVFD	<a href="mailto:danknox540@gmail.com">danknox540@gmail.com</a>	
	Donn Maynard	LFPD	<a href="mailto:Livermorechief@gmail.com">Livermorechief@gmail.com</a>	
7	Nick Nudell	UCHealth	<a href="mailto:Nikiah.Nudell@uchealth.org">Nikiah.Nudell@uchealth.org</a>	
8	Mark Rode	CLVFD	<a href="mailto:markrode58@gmail.com">markrode58@gmail.com</a>	
9	Bill Salmon	PFA	<a href="mailto:bsalmon@poudre-fire.org">bsalmon@poudre-fire.org</a>	970-218-9406
10	Gerry Wagner	RFLVFD	<a href="mailto:giwagner@centurytel.net">giwagner@centurytel.net</a>	
11	Kevin Waters	PFA	<a href="mailto:kwaters@poudre-fire.org">kwaters@poudre-fire.org</a>	
	Justin Whitesell	LCSO	<a href="mailto:whitesjl@co.larimer.co.us">whitesjl@co.larimer.co.us</a>	
	New Members fill out below			
1	Lifeline Pilot			
2	Lifeline Nurse			
3	Lifeline Paramedic			
4	Dave Rowe	LC Tech Comm	<a href="mailto:roweds@co.larimer.co.us">roweds@co.larimer.co.us</a>	