



NLCERA EMS Contract

Quarterly Rural Fire Chiefs Meeting - Minutes

December 15, 2018

PFA Administering the NLCERA EMS Contract through IGAs
with each Rural NLCERA EMS Fire Department/District:

Greetings NLCERA EMS Rural Fire Chiefs and designees,

Please see the minutes from the NLCERA EMS fourth-quarter December 15, 2018 meeting. The meeting was held at Glacier View Fire Station 1, 08:30 – 11:30.

Proposed Agenda:

- 1) Introductions and welcome
- 2) Approve August 18, 2018 third-quarter meeting [minutes](#)
 - a. **Approved, no discussion**
- 3) Administrative
 - a. **Future Meeting Location change**
 - i. **Due to changes in area restaurants the decision to meet at GLVPD Station 1, 08:30 – 10:00, and PFA will provide breakfast burritos was adopted.**
 - b. NLCERA Rural Fire Departments/Districts
 - i. Any EMS Contract related issues?
 1. **Discussion of recent missing equipment issue and benefits of contacting PFA for assistance if street level solutions prove ineffective. Example: Solving the bigger issue, in this case, of how to contact the UCH EMS supervisor due to many UCH organizational and phone number changes.**
 - a. **Discussion/Decision: Conduct annual audits by each NLCERA agency and UCH (suggested begin each October) in the NLCERA of EMS equipment and return to owners. This will help determine missing or needed EMS equipment.**
 - i. **UCH EMS Supervisor to check Banner and other hospitals and ER's.**
 - ii. Changes in Rural NLCERA leadership, roles or governance relating to EMS?
 1. **Leadership roles – no changes**
 2. **Each fire protection district, with the exception of Poudre Canyon, is adding four to five people on their departments.**
 - iii. ReadyOp test – will include new form for ease of agency contact info updates

1. All advised they received the ReadyOp test
2. Bill has created a new contact form and will be sending this out after the NLCERA EMS Advisory Committee meeting, December 19, 2018.

c. PFA Updates

i. Northern Colorado EMS Protocols have been updated

1. Protocols are [posted on NLCERA Training and Resources Webpage](#)
 - a. Discussion about needs for clarification regarding EMT-IV
 - b. Medic Alert – discussion (no EMT), because not an EMT role. Flow - Format presents opportunity to better understand treatment roles based on certification levels.
 - c. Kevin and EMS Protocol team to continue with revisions as issues become known.
 - d. Appreciation to everyone for spending so much time in the new protocols.
 - e. All knew the PPP App has the current new protocols and is an excellent tool.
2. Paramedic Level at rural NLCERA:
 - a. Discussion of how to move forward with each NLCERA Agency that may have a paramedic serving now as a EMT basic. Goal to be able to fully perform as a paramedic in the NLCERA.
 - i. Example: GVFPD (2), Red Feather(1), and Livermore (2) all have at least one paramedic who serves within their EMS responses.
 - ii. The three above departments each have an ambulance, and GVFPD ambulance is currently setup as an ALS ambulance.
 1. Discussion – not much cost to outfitting each with necessary meds.
 2. May only need one cardiac monitor since two departments have them.
 - iii. Solutions: Full scope paramedics through coordinated compliance serve patients best interests. Value added is EMS response compliance stops response clock for UCHHealth.
 - iv. Kevin to follow-up with Medical Director for developing paramedic response in rural NLCERA.

ii. PFA EMS Division

1. NLCERA 2019 Training Plan update

- a. Floyd Salazar (PFA) and Rob Collette (UCH) collaborating on 2019 NLCERA EMS training plan.
 - i. Medic CE is online component for every NLCERA EMS provider. Offerings supporting both National Registry and State recertification.

1. For Medic CE: Rob needs rosters of each NLCERA responding agency to assign Medic CE account.
 - a. Department
 - b. Name of Paramedic/EMT/EMR/FR
 - c. Level of certification
 - d. Expiration of certification
 - e. Current email
 - f. Phone contact information
 - ii. Monthly in-person classes will continue and be coordinated to reinforce protocols, case reviews and skills practice.
 - b. PFA is coordinating CE and recertification for Fort Collins Rangers.
 - c. Discussion about capturing training documentation
 - i. IV and other perishable skills to be built into ongoing simulations training.
 - ii. Medic CE will capture and document skills training for recertification.
 - iii. Departments still need to document skills (sticks in the field).
 - iii. NLCERA EMS Operational (Feedback) Form is posted as a link under the NLCERA webpage
 1. The new [NLCERA EMS Operational Feedback form](#) is found at the Poudre-Fire.org website, EMS tab. All were encouraged to utilize the form for EMS contract related needs for consistency.
 - iv. NLCERA Peer Support
 1. Follow-up and discussion from NLCERA Combined Chief's letter to PFA
 - a. The rural NLCERA Chiefs were acknowledged for working together to form a unified voice regarding the peer support plan presented to them. Bill and Kevin expressed ongoing support as needed.
 2. Foundation 1023 (foundation1023.org) online
 - a. Discussion: Foundation 1023 is an additional peer support resource to arrange assistance for emergency responders.
- d. UCHHealth updates
 - i. Organizational Updates
 1. UCH EMS Organizational restructure update
 - a. Braden Applegate has retired to follow other endeavors
 - b. Nick Nudell is no longer a UCH manager
 - c. Four Managers – plus Lifeline under Tim Seidel
 - d. UCHHealth EMS is expanding to provide ambulance services to Evans, Kersey, and LaSalle
 - i. 27 Additional positions will be staffed
 2. Rendezvous Reimbursements progress

- a. Discussion and review of the the location of the transport reimbursement form on the UCH website. UCH working on who receives this information and how it is processed.
 - b. Andrew to have the process and amount per mile for reimbursement established by December 31, 2018.
- 3. Update regarding patient care forms
 - a. Patient Care Forms:
 - i. PFA provided patient care forms from stock that PFA will no longer use due to iPads now in use at PFA. Each department received at least two pads.
 - ii. Discussion about the next version of NLCERA patient care forms and what is needed.
 - 1. Mark Rode agreed to head-up this project and come to the First Quarter meeting in February, 2019 with a design.
 - ii. 2018 – NLCERA and WFPD Annual Report
 - 1. [NLCERA and WFPD Annual Reports](#) are now posted as a separate NLCERA Annual Report page at the Poudre-Fire.org website.
- e. NLCERA 2018 Data:
 - i. 2018 data by quarters
 - 1. The 2018 data was reviewed by each quarter to demonstrate the current 2018 situation regarding EMS response in the NLCERA.
 - a. Issues are mainly in zone 1 (Fort Collins), emergent and non-emergent, regarding maximum time late calls.
 - i. Bill advised that in the history of the NLCERA, UCHealth has never been below 90% in zone 1.
 - ii. Improvements can be made by identifying making changes to lessen maximum time late calls in zone 1.
 - b. The other consistent issue area is zone 3 emergent late calls. This is a maximum response time issue as well.
 - ii. Review of current Remediation-Equivalencies (R-E's)
 - 1. How R-E's will improve EMS response to NLCERA
 - a. Discussion about the amendment #4, as of June 2018, which allows UCH to apply to research and identify countermeasures for improvements in the areas showing EMS contract non-compliance. This work is in lieu of paying liquidated damages, and allows resources to be devoted to bringing changes leading to improved response in the NLCERA deficit areas.
 - b. First R-E is now in progress and being administered by PFA with UCH providing initial R-E, and updates monthly as data driven countermeasures are put into place.

4) Operations

- a. OEM

- i. As of December 17, The City of Fort Collins will be moving the office of Emergency Management directly under the city manager. Mike Gavin will no longer be the Emergency Manager for Fort Collins. Mike will move back under PFA as a Battalion Chief.
 - ii. Jim Byrne is the interim Emergency Manager for the City of Fort Collins.
 - iii. Chris Wolf will remain under PFA and maintain the EOC at PFA training, but will be assigned to the City of Fort Collins office of Emergency Management.
 - b. Communications – Needs?
 - i. ICS Discussion
 - 1. Encouragement and reinforcement to all NLCERA fire agencies that ICS is their responsibility, and that UCHealth units will operate under fire ICS.
 - a. Future ICS training to be integrated into monthly EMS training. UCHealth ambulance personnel will also receive ICS training.
 - ii. HiLink update
 - 1. No activity to or from rural NLCERA since last meeting.
 - 2. Remember to assign a contact person to gather names for Diane Webber to coordinate your departments with HiLink.
 - 3. Bill to follow-up with Diane to see what is happening.
 - c. NLCERA Fire/EMS Agency updates
 - i. Communications?
 - 1. Discussion about scanning LC-EMS to assist rural EMS providers by receiving EMS updates on their smartphones.
 - a. Bill updated the county (Dave) will not be providing this capability.
 - b. Any person or entity can apply to provide scanning through online providers. Plus is to be able to take it off the air for sensitive calls in progress.
 - c. Suggested to possibly request LCSO revisit this possibility of hosting LC-EMS as a scanned channel.
 - d. New Fort Collins Urban Map
 - i. A new Fort Collins urban area map was distributed as a handout.
 - 1. Will become the basis for PFA Standard of Cover response requirements within the new urban boundary.
 - 2. A new NLCERA zone map will be drafted to extend outward into zones 2, 3, 4, and 5 for probable adoption in early 2019.
 - a. Any changes in the map will bring more scientific and predictable response times and compliance measures.
 - b. Discussion about zone 5 and how to measure “best effort.”
 - i. All zone 5 responses will measure the time UCHealth units are departing zone 4 into zone 5 to measure compliance.
 - c. More information will be presented as this map is developed.
 - e. LZ Map

- i. A new and updated [LZ map](#) is posted on the NLCERA Training and Resources website.

- 1. Last updated October, 2018
- 2. Large map, so download into App for best use
- 3. Encourage all to use Avenza App to view this map

5) Training:

- a. Northern Colorado EMS Protocols updated and posted at Poudre-Fire.org website, EMS tab.

- i. Android and Apple App: EMS Protocols App has new protocols (search [Paramedic Protocol Provider \(PPP\) App](#) available in App stores)

- b. UCH - Medic CE

- i. Need list of all NLCERA First Responders, EMTs, and Paramedics
 - 1. Each fire agency provide to Rob Collette: Name, Cert #, date of expiration, email address

- c. UCH training deliveries to rural NLCERA

- i. Satellite EMT class (hybrid online and weekend skills)
 - 1. Tom asked if this kind of EMT class would be offered in 2019
 - 2. Kevin: This is a significant planning endeavor and is not currently able to be supported. Kevin will work with our training partners to develop this in the future. More information as it comes available.
 - a. Discussion regarding the level of interest and how the NLCERA could support one EMT course each year.

6) Next meeting (2019 - First Quarter Meeting, February 16, 2019):

Please contact Bill Salmon (bsalmon@poudre-fire.org) or Kevin Waters (kwaters@poudre-fire.org) with any questions.

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| 2018 | NLCERA EMS Rural Fire Chiefs Meeting - December 15, 2018 | 4thrd Quarter | | |
| In Attendance | First and Last Name | Organization | Email | Phone # |
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| 3 | Michael Everett | PCFPD | michael.everett@scouting.org | |
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